



Star Valley Conservation District

Subdivision Review Policy Updated January 10, 2018

Property owners or agents will be required to submit a Subdivision Review Application, a soils map with the property outlined on the map. This can be found on the NRCS Web Soil Survey (<https://websoilsurvey.sc.egov.usda.gov/App/HomePage.htm>). See the attached example. Also include a survey map of property. In addition, copies of the NPDES permit application; groundwater and sewer studies (if required) should be attached to the Subdivision Review Application. A subdivision review pre-application conference or phone interview will be conducted for each subdivision review if necessary.

The following are a list of requirements for the subdivision review process:

1 to 2 lot simple subdivisions

Fee Schedule - Flat fee \$200

- Subdivision Review Application (property owner/agent)
- Complete SVCD Checklist (SVCD)
- Groundwater cut, soils inspection or
- Groundwater well survey of wells within 1320 feet (SVCD)
- If no well logs are available within 1320 feet, the SVCD a groundwater cut, and soils inspection may be required.

3 to 5 lot Minor Subdivisions

Fee Schedule - Flat fee \$350

- Subdivision Review Application (property owner/agent)
- Complete SVCD Checklist (SVCD)
- Groundwater well survey of wells within 1320 ft. (SVCD)
- Groundwater cut(s) and soil inspection, number of cut to be determined after initial site inspection and soils review (SVCD)
- Comment on basements/no basements (SVCD)
- Comment on slope soil limitations for roads (SVCD)
- Receive a copy NPDES permit application, if permit is required. Assist with NPDES process if requested by property owner or agent

6 lots or more Major Subdivisions

Fee Schedule - 6 to 10 lots Flat fee \$500, over 10 lots \$50 per lot

- Subdivision Review Application (property owner/agent)
- Complete SVCD checklist (SVCD)
- Groundwater well survey of wells within 1320 ft. (SVCD)

Groundwater cut(s) and soil inspection, number of cut to be determined after initial site inspection and soils review (SVCD)
Comment on basements/no basements (SVCD)
Comment on slope limitations for roads (SVCD)

6 lots or more Major Subdivisions (continued)

Receive a copy NPDES permit application, if permit is required. Assist with NPDES process if requested by property owner or agent
Receive a copy DEQ groundwater and sewer study – copy submitted with review request
Receive a copy of DEQ’s findings/decision on groundwater study

Owner will be responsible for obtaining and paying equipment operator
Owner/operator will be responsible for contacting utilities before digging
Owner/operator will be responsible for damage to utilities
Owner/operator will be responsible for their safety

The property owner/agent will be responsible for coordinating groundwater cut and soil inspection work with Star Valley Conservation District personnel. The subdivision review request will not be considered accepted until the completed application, maps, attachments and fees are received.

Completed and approved subdivision reviews are valid for 1 year. If there are any changes to the original application, then property owner/agent will need to re-apply at full rate. If there are no substantive changes (just resubmitting application with no changes other than the date) SVCD will charge ½ price for the new submission review.

Please submit your application to Lincoln County Weed and Pest for a weed inspection. This will need to be submitted to Lincoln County Planning office also. Contact information is listed below:

Lincoln County - Weed & Pest

746 North Washington
PO Box 1117
Afton, WY 83110
PHONE: 307-885-9333
travislcwy@silverstar.com
Monday - Friday: 8AM - 4PM

Lincoln County Planning Office

61 E. 5th Ave.
421 Jefferson St. Suite 701
Afton, WY 83110
PHONE: 307-885-3106
jfagnant@lcwy.org
Monday- Friday 8AM-5PM

Thank you.

STAR VALLEY CONSERVATION DISTRICT
Kay Lynn Nield
District Manager