

Minutes of Board January 10, 2018
7:00 p.m.
Star Valley Conservation District Office
PO Box 216, 61 E. 5th Avenue, Afton WY 83110

Roger Coles called the board meeting to order at 7:00 p.m. In attendance were Roger Coles, Rollin Gardner, Shane Crook, Jeff Johnson, Harve Erickson, and Kay Lynn Nield.

Minutes: Minutes from the November 8, 2017 meeting were reviewed. Motion to approve the minutes with changes was made by Harve Erickson, seconded by Rollin Gardner, motion passed.

Financials: Vouchers and credit card statements were reviewed. Bank Statements for November and December 2017 were reviewed. Motion to pay vouchers and approve the financials was made by Jeff Johnson, seconded by Harve Erickson, motion passed. Vouchers approved for payment are listed below:

Voucher Number	Vendor	Amount	Voucher Number	Vendor	Amount
3800	IRS	563.26	3821	Ed Thomas	100.00
3801	Kay Lynn Nield 11/1-11/15	100.00	3822	Jim Keeley	100.00
3802	CNA Surety-VOID	VOID	3823	Wyoming Workforce Services	147.84
3803	Dan and/or Kathleen Buyers	100.00	3824	Kay Lynn Nield 12/1-12/15	921.82
3804	Robert Robinson	100.00	3825	Kay Lynn Nield 12/16-12/31	602.58
3805	WACD	2485.00	3826	Kay Lynn Nield-VOID	VOID
3806	Quality Pump and Drilling	2168.25	3827	IRS	192.36
3807	Roger Coles-VOID	VOID	3828	IRS	157.22
3808	WACD Convention	780.00	3829	Kay Lynn Nield-grant pay	346.31
3809	CNA Surety	515.70	3830	First Bankcard	750.00
3810	Roger Coles	57.70	3831	Judy Rose	100.00
3811	First Bankcard	191.61	3832	PC Industries	360.00
3812	Silverstar	112.89	3833	Silverstar	109.75
3813	Bonnie Menger	100.00	3834	Wyoming Workforce Services	54.43
3814	Kay Lynn Nield 11/16-11/30	854.64	3835	Wyoming Retirement System	330.35
3815	WACD Employee Assn.	25.00	3836	Valley Tech LLC	66.00
3816	Wyoming Retirement System	284.91	3837	Bob Saunders	100.00
3817	IRS	112.16			
3818	IRS	170.72	1002	University of Wyoming-Sponsored Programs	9456.00
3819	Print Star	38.43	1003	Peavler's Mountain Star	5876.86
3820	Dave Parsons	100.00			

NRCS Report: Gary Blazejewski was unable to attend. He did send an update on the Draney/Nelson/Anglesey project in Auburn. Draney's have applied for the well permit and they are ready to drill their well in the spring.

Unfinished Business:

- Merritt/Draney/Anglesey/Nelson project: Ryan Merritt came in and reported that they have the well drilled at Gwen Nelson's. The pressure tanks were installed and all the piping for the water trough. He should have the water trough installed next week. Ryan gave Kay Lynn Nield the invoices and we went over cost share information. Kay Lynn will bill this to 319.
- Ryan Merritt well is complete. Ryan Merritt and Kay Lynn Nield met to go over the project. It was decided that SVCD bill the well portion of the cost share at this time and we will complete the trough portion next spring.
- Water Testing: After talking with Jennifer Zygmunt from DEQ about water testing from the summer season, it is unnecessary to complete more water testing for 2017.
- Jim Gerrish Grazing Workshop Update: Jim Gerrish will put on a grazing workshop on February 13-14, 2018 for the classroom portion. We will do the on the ground portion on June 23-24, 2018. The schedule is attached. The board discussed advertising options. It was decided to do a combination of newspaper and radio ads. The board also discussed the price to charge for the event. The workshop is paid for with a EPA 319 grant that pays for Best Management Practices in the Salt River Watershed. SVCD Board opted to charge \$50 per person for in Lincoln County and \$100 per person for out of Lincoln County. SVCD Board and Kay Lynn Nield will make contact with everyone in Star Valley to invite them to the workshop. Out of county slots will be filled on a first come first serve basis. Motion to approve by Jeff Johnson and seconded by Harve Erickson, motion carried.
- Greys River Forest Collaborative: We will have a Forest Collaborative meeting at the Etna Community Center on February 22, 2018 from 9am-3pm. Kay Lynn Nield will have a meeting of the executive committee to discuss the agenda, charter changes, and membership changes before the meeting on the 22nd.
- RHAP Big Greys and Strawberry. Kay Lynn Nield and Chuck Butterfield were able to meet in December and Chuck gave the final reports and data sheets for the project. SVCD paid Y2 consulting for the contract. SVCD will submit the final report. That will then complete the project.
- Water Quality grant for Spring Creek is complete. Maintenance agreements with the Forest Service are in place. PC Industries will complete the escape ramp and pipe protection. SVCD will submit the final report for this project.
- Etna Tree Project: This project is almost finished. Jeff Johnson brought Swift Creek High School kids out to finish planting the posts. There are 4 posts left to finish in the spring when the weather gets good again. Kay Lynn had reported that the project was complete to Wyoming State Forestry. They are aware we will finish in the spring.
- Septic Workshops: SVCD and Y2 Consulting held the final septic workshop on December 5, 2017 at the Thayne Community Center. That concluded the septic seminars for 2017. There were 9 people that attended the December seminar.
- SVCD Website continues to be updated. SVCD has a Facebook page now. Kay Lynn Nield updated the Facebook page with the Jim Gerrish information and will continue to update with projects that SVCD does.
- Public Records Request: Kay Lynn Nield is compiling the needed information.
- Subdivision Reviews: These were approved by the board.

- Greys River Meadows LLC
- C & A Tippetts Family Trust
- Star Valley Ranch RV Park Plat 4 Stage 3 Preliminary Plat

New subdivision reviews pending:

- Thurmon Ranch
- David G. Turner and Anna C. Turner simple subdivision
- Alpine Lakes Subdivision-William J. Wiemann/WJW Holdings

These will be ready to approve at the next board meeting.

- Joint WACD/WSGA meeting was held on November 27-30 in Casper. Rollin Gardner, Roger Coles, and Kay Lynn Nield attended.
- SVCD District Boundaries: Kay Lynn Nield is still researching SVCD Boundaries. Bobbie Frank from WACD and Kelly Brown from WDA have been searching the state archives to find documentation of the boundary changes. There were 22 districts that changed their boundaries in the 1970's/1980's. The remaining 18 changed boundaries the next year. WACD is sure that SVCD boundaries were changed at that time also. We haven't had any success locating any documentation so far. Kay Lynn Nield called the Jeanne Wagner the Lincoln County Clerk. She looked up commissioner minutes from 1970's in the archives but was unable to find anything related to SVCD.

New Business

- Officer Elections. Harve Erickson made a motion to elect Roger Coles as Chairman. Seconded by Jeff Johnson, motion carried. Shane made a motion to elect Rollin Gardner Vice President, Harve Erickson second, motion carried. Shane Crook made motion for Jeff Johnson as Secretary/Treasurer. Harve Erickson second, motion carried.
- Roger Coles, Jeff Johnson, Shane Crook, and Harve Erickson are up for election in 2018. Harve Erickson will need to run in the general election where he was appointed to his position. Roger Coles will not be seeking re-election. The board will come up with recommendations for candidates.
- All board members signed the credit card policy. A copy was put on file.
- Mailing Issues: All mail is now going to Salt Lake to be sorted and then coming back to Afton. This is causing delays in bills reaching their destination by due dates. All local mail can be taken to the front desk and can be sorted locally, but any out of town mail takes 7 get where it's going, 10 with any holidays. This is causing late fees on the credit card statement and Wyoming Retirement. The board authorized Kay Lynn Nield to pay the credit card statement and Wyoming Retirement online. Kay Lynn Nield reminded the board to check the bank statements carefully to make sure that the payments line up with the withdrawals. Motion was made by Jeff Johnson, second by Rollin Gardner, motion carried.
- The board discussed the US 89 Expansion. Kay Lynn Nield and Shane Crook went to the information meeting held in Thayne, Wyoming. SVCD did submit a letter at the beginning of the scoping process. If there are any other items that need to be addressed Kay Lynn and Shane will coordinate a letter to WY DOT. There were no issues at this time.
- Rollin Gardner updated the board on the Dry Creek Irrigation Project. The NRCS RCP grant application was rejected. NRCS and Dry Creek are waiting on a letter explaining the reasons for the rejection by the Water Development Commission. They can then re-write the grant with additional details for the next round of funding.
- Executive Session called by Shane Crook, second by Rollin Gardner. Motion carried. The board discussed personnel matters. Shane Crook motioned for executive session to end Rollin second, motion carried.

Meeting Adjourned by Jeff Johnson at 9:00 p.m.